

## Guidelines for Writing a Submission

The [Commission for International Agricultural Research](#) has initiated a mid-term review of the '[ACIAR 10-Year Strategy 2018 – 2027](#)'. The review will be conducted by a seven-member external panel chaired by Dr Wendy Craik, in early 2022. The review will evaluate progress made against the change agenda outlined in the strategy and the impact of that strategy on ACIAR results and performance. The review panel will provide recommendations on adaptation to the ACIAR strategy and its implementation, with particular reference to our changing operating environment.

### **1. Who can make a submission?**

Submissions are invited from stakeholders based on their engagement with ACIAR, including the operational areas of Research Programs, Country Partnerships, Multilateral Collaborations, Capacity Building, Outreach, and Portfolio Planning and Impact Evaluation.

### **2. What will submissions address?**

You are encouraged to reflect on the experience of engaging with ACIAR since 2018, or/and if you have a long-term relationship with ACIAR, you are also welcome to reflect on the changes to engagement over the course of your interactions with ACIAR.

Submissions should address one or more of:

- (1) the appropriateness of ACIAR strategic direction,
- (2) the impact of the strategic change agenda on the effectiveness of ACIAR operations,
- (3) the impact of any changes you have observed on the efficiency of ACIAR engagement with partners and stakeholders, and
- (4) your views on the future directions of ACIAR.

### **3. How long can a submission be?**

- Submissions should not exceed 2000 words.
- The summary should include a summary of your engagement with ACIAR.
- Supplementary material (supporting evidence) may be attached to the submission.

### **4. Nominated representative to meet with the panel?**

The review panel will conduct face-to-face consultations with selected stakeholders, including some of those who have provided written submissions. If you are willing and able to meet with the panel (face-to-face or on-line), please nominate a representative who is willing to participate in the consultations.

The representative would be available for an interview during the week starting the 7 March 2022, should the panel request further interaction.

### **5. When are submissions due?**

Submissions must be emailed to [strategy.review@aciarc.gov.au](mailto:strategy.review@aciarc.gov.au), no later than 11:59pm 7 February 2022.

Submissions received may be published after the review, in whole or part, on ACIAR or other websites. Respondents requiring any part of their submission to be treated as confidential and not published should clearly mark such material 'IN CONFIDENCE'.

By making a submission, the author(s) agree to their submission, or part thereof, being used by the Commonwealth of Australia for Commonwealth purposes.

Enquiries and submissions to: [strategy.review@aciarc.gov.au](mailto:strategy.review@aciarc.gov.au) Submissions close 11:59pm, 7 February 2022