



CHILD SAFE RISK ASSESSMENT

Date of risk assessment: 12 October 2023

Context of risk assessment: Assess ACIAR's risk relating to identifying the level of responsibility for, and contact with, children and young people, evaluate the risk of harm or abuse, and put in place appropriate strategies to manage identified risks.

Risk No	Risk – What is the risk or opportunity and what will likely cause it? The risk statement also captures consequence	Type of Contact or Risk category	Risk owner	Risk rating (L + C)	Controls	Are the existing controls effective?	Risk accepted yes/no	Additional action to be implemented if risk unacceptable or controls are not fully effective	Date by which the additional actions will be complete:
R1	<p>Risk Physical and/or psychological harm to children and young people by ACIAR employees.</p> <p>Cause Known and potential contact and interactions - direct physical and face-to-face contact, oral, written and electronic communication.</p> <p>Consequence</p> <ul style="list-style-type: none"> Incident results in physical injury to child or young person. Reputational damage to ACIAR. Legal action. 	<p>Direct physical and face to face contact.</p> <p>Oral, written, electronic communication.</p>	ACIAR	<p>L: Rare C: Moderate</p> <p>Low</p>	<p>Majority of direct contact with children and young people occurs in a supervised environment with a parent/guardian present.</p> <p>All contact via online communication is traceable.</p> <p>ACIAR undertakes police checks as part of employment process.</p>	Partially effective	Yes	<ul style="list-style-type: none"> ACIAR Statement of Commitment to Child Safety that outlines ACIAR's commitment to child safety inform managers and workers interacting with children and young people of their responsibilities and requirements to maintain a working with children check, where working with children unsupervised. Working with Vulnerable Person (WWVP) Checks unless escorted. Completion of dedicated training on child safety. 	Ongoing
R2	<p>Risk Employees unaware of their responsibilities when interacting with children and young people.</p> <p>Cause No child safety culture.</p> <p>Consequence</p> <ul style="list-style-type: none"> Incident occurs involving physical or psychological injury. Reputational damage to ACIAR and wider Australian Government. Legal action. 	<p>Direct physical or face to face contact.</p> <p>Oral, written, electronic communication.</p>	ACIAR	<p>L: Possible C: Minor</p> <p>Medium</p>	ACIAR has policies that outline the expected behaviours, including ACIAR values and code of conduct.	Fully effective	Yes	<ul style="list-style-type: none"> ACIAR Statement of Commitment to Child Safety that is publicly available. Provide dedicated training resources on child safety. 	Ongoing

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R3	<p>Risk Non-reporting of incidents.</p> <p>Cause</p> <ul style="list-style-type: none"> Lack of reporting guidance. Employees unaware of reporting process. Poor child safety culture. <p>Consequence</p> <ul style="list-style-type: none"> ACIAR fails to meet its reporting obligations. ACIAR fails to respond appropriately following an incident which could result in further physical or psychological harm to children. 	Compliance	ACIAR	<p>L: Unlikely C: Moderate</p> <p>Medium</p>	<p>All new employees to ACIAR undertake pre-employment checks that include a police check.</p> <p>Regular awareness of WHS incident reporting.</p>	Fully effective	Yes	<ul style="list-style-type: none"> ACIAR Statement of Commitment to Child Safety to outline reporting process Completion of training. 	Ongoing
R4	<p>Risk Physical and/or psychological harm to children and young people by entities undertaking activities funded by ACIAR</p> <p>Cause</p> <ul style="list-style-type: none"> Known and potential contact and interactions - direct physical and face-to-face contact, oral, written and electronic communication. Poor child safety culture within ACIAR funded projects. <p>Consequence</p> <ul style="list-style-type: none"> Reputational damage to ACIAR and wider Australian Government. Incident occurs involving physical or psychological harm. 	Reputation	ACIAR	<p>L: Unlikely C: Minor</p> <p>Low</p>	<p>Include a clause in all our procured contracts with external providers that outlines our child safety expectations</p>	Fully effective	Yes	<ul style="list-style-type: none"> ACIAR Statement of Commitment to Child Safety that is publicly available. ACIAR has a clause in all procurement contracts to outline expectations of child safety. 	Ongoing