



Funding Agreement

Contract No: C004855

Description: Organisation of Travel for Forestry Program Meeting

Parties

Name	Commonwealth of Australia as represented by Australian Centre for International Agricultural Research
ABN	34 864 955 427
Address	38 Thynne St Bruce ACT 2617 GPO Box 1571 Canberra ACT 2601
Contract name	Commonwealth

Supplier	Michael Wolke
ABN:	61525719685
Address	
Contract name	Supplier

A. Background

A.1 The Commonwealth has agreed to provide funding support to the Financial Limitation in clause 1.4 for the Supplier to make travel arrangements to facilitate the attendance of four Forestry experts at the Australian Centre for International Agricultural Research (ACIAR)-hosted Forestry Program meeting on 15 November 2024 in Canberra.

B. This Agreement

B.1. Agreement Documents: This Agreement comprises:

(a) the Special Conditions (if any).

Statement of Requirement

1.1 Activity

Activity Title: Organisation of Travel for Forestry Program Meeting 2024

Activity Description: ACIAR is making a sponsorship contribution to support the attendance of specified personnel at the Australian Centre for International Agricultural Research (ACIAR)-hosted Forestry Program meeting to be held in Canberra on 15 November 2024. Specified personnel will join other participants from ACIAR Projects and Small Research Activities to discuss items specific to their field and the ACIAR Forestry Program.

Services to be provided for all specified personnel include:

- Arranging, booking and paying for return airfares to Canberra from their home locations;
- Arranging, booking and paying for accommodation in Canberra on 14 November 2024; and
- Transfer of funds for per diems, meals and ground transport directly into their bank accounts.

1.2 Term

The Parties have entered into this agreement on signing of this Contract and the Contract will terminate on 31/01/2025, unless extended by written agreement of the Parties.

1.3 Specified Personnel

The Supplier must ensure that the Specified Personnel as detailed below are not replaced without the prior written consent of the Commonwealth.

The Specified Personnel are:

Name	Organisation	Email address
[REDACTED]	Southern Cross University	[REDACTED]
[REDACTED]	University of the Sunshine Coast	[REDACTED]
[REDACTED]	Charles Darwin University	[REDACTED]
[REDACTED]	University of the Sunshine Coast	[REDACTED]

1.4 Funding limitation

The total financial limit for the Commonwealth funding support is **A\$10500** GST Exclusive.

Expenditure in excess of the Funding Limitation is entirely the responsibility of the Supplier.

1.5 Payments

The Agreement amount is A\$ **10500** GST exclusive. This amount is payable in instalments by the Commonwealth in accordance with the following table: